



# Executive Leader's Forward Plan

## About the Forward Plan

This is the Leader of Council's provisional forward plan for the four months starting March 2024. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published on the Council's website ([www.southhams.gov.uk](http://www.southhams.gov.uk))

## About the Executive

The Executive consists of eight Councillors. Each has responsibility for a particular area of the Council's work.

- Leader of the Council with specific responsibility for Waste and Recycling; Strategic Planning; Finance and Communications – Cllr Julian Brazil
- Deputy Leader of the Council with specific responsibility for Planning; Corporate Performance Oversight; Organisational and Community Development – Cllr Dan Thomas
- Lead Executive Member for Climate Change & Biodiversity – Cllr John McKay
- Lead Executive Member for Economic Development; Commercial Strategy; and Governance – Cllr John Birch
- Lead Executive Member for Housing; Environmental Health & Licensing – Cllr Denise O'Callaghan
- Lead Executive Member for Community Services & Operations – Cllr Victor Abbott
- Lead Executive Member for Waste & Community Composting – Cllr Jacqi Hodgson
- Lead Executive Member for Service Quality – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to [democratic.services@swdevon.gov.uk](mailto:democratic.services@swdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with \***



**Forward Plan from March 2024**

Portfolio Area	Report Title and Summary	Lead Member / SLT Lead / Report Author	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Waste and Community Composting	<p><b>Title: Waste Services Update</b></p> <p><b>Purpose:</b> To consider a report that provides a service update on Waste.</p>	<p>CLlr Hodgson / Steve Mullineaux / Sarah Moody</p>	<p>Report of the Deputy Chief Executive</p>	<p>7 March 2024</p>	
Deputy Leader	<p><b>Title: Joint Local Plan Review</b></p> <p><b>Purpose:</b> To consider a report that provides an update on the Joint Local Plan.</p>	<p>CLlr Thomas / Chris Brook</p>	<p>Report of the Director – Place &amp; Enterprise</p>	<p>7 March 2024</p>	
Climate Change & Biodiversity	<p><b>Title: Climate Change &amp; Biodiversity Emergency Update – Standing Agenda Item</b></p> <p><b>Purpose:</b> To enable the Committee to receive an update from the lead Member for Climate Change &amp; Biodiversity that will include consideration of the draft Climate Adaptation Strategy.</p>	<p>CLlr McKay / Drew Powell / Adam Williams</p>	<p>Report of the Director for Strategy &amp; Governance</p>	<p>7 March 2024</p>	
Housing, Environmental Health & Licensing	<p><b>Title: Progress Update on Housing Projects</b></p> <p><b>Purpose:</b> To enable the Committee to receive an update from the lead member for Housing.</p>	<p>CLlr O’Callaghan / Chris Brook / Issy Blake</p>	<p>Report of the Head of Housing</p>	<p>7 March 2024</p>	
Service Quality	<p><b>Title: Discretionary Housing Payments Policy</b></p> <p><b>Purpose:</b> To consider a report that seeks approval of a revised Discretionary Housing Payments Policy.</p>	<p>CLlr Hopwood / Steve Mullineaux / Geni Hotchkiss</p>	<p>Report of the Head of Revenues and Benefits</p>	<p>7 March 2024</p>	



Portfolio Area	Report Title and Summary	Lead Member / SLT Lead / Report Author	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Service Quality	<b>Title: Housing Benefit War Pension Disregard Policy</b> <b>Purpose:</b> To consider a report that seeks to recommend to Council approval of a Housing Benefit War Pension Disregard policy.	CLlr Hopwood / Steve Mullineaux / Geni Hotchkiss	Report of the Head of Revenues and Benefits	7 March 2024	
Community Services & Operations	<b>Title: Fusion Update</b> <b>Purpose:</b> To consider a report that provides an update on Fusion.	CLlr Abbott / Chris Brook	Report of the Director – Place & Enterprise	7 March 2024	
Leader	<b>Title: Revenue Budget Monitoring Report to Month 10</b> <b>Purpose:</b> To consider a report that presents the Council's Revenue Budget Monitoring position to Month 10.	CLlr Brazil / Lisa Buckle / Pauline Henstock	Report of the Section 151 Officer	7 March 2024	
Leader	<b>Title: Capital Programme Monitoring Report to Month 10</b> <b>Purpose:</b> To consider a report that presents the Council's Capital Programme Monitoring position to Month 10.	CLlr Brazil / Lisa Buckle / Pauline Henstock	Report of the Section 151 Officer	7 March 2024	
Community Services & Operations	<b>Title: Dartmouth Health Hub Off-Street Parking Order Amendment and Park and Ride Contract Award</b> <b>Purpose:</b> To consider a report that presents the results of a six-month review into the Dartmouth Health Hub Off-Street Parking Order amendment and that seeks to	CLlr Abbott / Chris Brook / Emma Widdicombe	Report of the Principal Assets Officer – Buildings, Parking and Public Conveniences	7 March 2024	



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	award the Park and Ride Contract				
Deputy Leader	<p><b>Title: Conservation Area Appraisal – Dartmouth</b></p> <p><b>Purpose:</b> To consider a report that seeks to adopt the proposed new Conservation Area Appraisal for Dartmouth.</p>	Cllr Thomas / Drew Powell / Ali Wagstaff	Report of the Assistant Director: Planning	7 March 2024	
Deputy Leader	<p><b>Title: Conservation Area Management Plan: Totnes</b></p> <p><b>Purpose:</b> To consider a report that seeks to adopt the proposed new Conservation Area Management Plan for Totnes.</p>	Cllr Thomas / Drew Powell / Ali Wagstaff	Report of the Assistant Director: Planning	7 March 2024	
Leader	<p><b>Title: Brixton Neighbourhood Plan</b></p> <p><b>Purpose:</b> To consider a report that provides a progress update on the Brixton Neighbourhood Plan.</p>	Cllr Brazil / Drew Powell / Graham Swiss	Report of the Senior Strategic Planning Officer	7 March 2024	
Leader	<p><b>Title: Staverton Neighbourhood Plan</b></p> <p><b>Purpose:</b> To consider a report that provides a progress update on the Staverton Neighbourhood Plan.</p>	Cllr Brazil / Drew Powell / Graham Swiss	Report of the Senior Strategic Planning Officer	7 March 2024	
Economic Development; Commercial Strategy; and Governance	<p><b>Title: Freeport: Progress Update</b></p> <p><b>Purpose:</b> In accordance with the Council resolution, to consider a quarterly progress update on the Freeport project.</p>	Cllr Birch / Chris Brook	Report of the Director of Place & Enterprise	18 April 2024	



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Climate Change & Biodiversity	<p><b>Title: Climate Change &amp; Biodiversity Emergency Update – Standing Agenda Item</b></p> <p><b>Purpose:</b> To consider a report that enables the Committee to receive an update from the lead Member for Climate Change &amp; Biodiversity.</p>	Cllr McKay / Drew Powell / Adam Williams	Report of the Director for Strategy & Governance	18 April 2024	
Housing, Environmental Health & Licensing	<p><b>Title: Progress Update on Housing Projects</b></p> <p><b>Purpose:</b> To enable the Committee to receive an update from the lead member for Housing.</p>	Cllr O’Callaghan / Chris Brook / Issy Blake	Report of the Head of Housing	18 April 2024	
Economic Development; Commercial Strategy; and Governance	<p><b>Title: UK Shared Prosperity Fund Updates</b></p> <p><b>Purpose:</b> To consider a report the provides a progress update on the UK Shared Prosperity Fund</p>	Cllr Birch / Chris Brook / Chris Shears	Report of the Head of Economy and Place	TBC (Summer)	
Climate Change & Biodiversity	<p><b>Title: National Landscapes Project Update (AONB)</b></p> <p><b>Purpose:</b> To consider a report that provides a project update from the National Landscapes Unit.</p>	Cllr McKay / Chris Brook / Roger English	Report of the National Landscapes Manager	TBC (Summer)	
Leader	<p><b>Title: Revenue and Benefits Service: 12 Month Review</b></p> <p><b>Purpose:</b> To consider a report that presents a 12 month review into the Revenue and Benefits Service.</p>	Cllr Brazil / Steve Mullineaux / Geni Hotchkiss	Report of the Head of Revenues and Benefits	TBC (Summer)	



Portfolio Area	Report Title and Summary	Lead Member / SLT Lead / Report Author	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Housing, Environmental Health and Licensing	<p><b>Title: Alcohol Public Space Protection Orders</b></p> <p><b>Purpose:</b> To consider a report that seeks adoption of a series of Alcohol Public Space Protection Orders in the District.</p>	CLlr O'Callaghan / Chris Brook / Ian Luscombe	Report of the Head of Environmental Health	TBC (Summer)	